

**Spring** - [www.springisd.org](http://www.springisd.org)

Super- Ralph Draper email executive secretary [Lauriebo@springisd.org](mailto:Lauriebo@springisd.org)

Board of Trustees

Board - Dr. Deborah Jensen, Calvin Tang [ctang@springisd.org](mailto:ctang@springisd.org), Justine Durant [jdurant@springisd.org](mailto:jdurant@springisd.org), Rhonda Faust, Mel Smith, Ron Crier [rcrier@springisd.org](mailto:rcrier@springisd.org), Jana Anders [janders@springisd.net](mailto:janders@springisd.net)

Some board members had emails available on district site and others did not.

For your convenience, copy and paste into your compose email:

[ctang@springisd.org](mailto:ctang@springisd.org) , [jdurant@springisd.org](mailto:jdurant@springisd.org), [rcrier@springisd.org](mailto:rcrier@springisd.org),  
[janders@springisd.net](mailto:janders@springisd.net)



Spring Independent School District  
www.springisd.org

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6017 • Fax 281.891.6006

Regina Curry, Associate Superintendent  
Public Relations and Technology  
reginac@springisd.org

November 29, 2012



Dear [REDACTED]

The Spring Independent School District ("District") has received your email requesting the following information:

- "...the approximate date that "It's Your Game-Keep It Real" sex ed will be implemented during this academic year in the seventh and/or eighth grade." ***The 8<sup>th</sup> grade lessons will be implemented before Winter Break. The 7<sup>th</sup> grade lessons will be implemented after Winter Break.***
- ...when the consent forms will sent to parents; ***Each campus sends their consent form to parents a few weeks prior to the lessons beginning.***
- ...if it is being implemented on all your middle school campuses. ***No***
- ...a copy of the contract with the provider of "It's Your Game". ***See attachment***

You further requested the following:

A copy of:

- the School Board and SHAC minutes discussing "It's Your Game"; ***See attachments of School Board and SHAC minutes.***
- the Memorandum of Understanding entered into between the district and The University of Texas Health Science Center of Houston"; ***See attachment***
- Research Subaward Agreement and all Amendments entered into between the district and The University of Texas Health Science Center of Houston; ***See attachment***
- Parent Consent Form ***See attachment***
- Any notice to parents about parent meetings concerning "It's Your Game" implementation.(this academic year) ***As of this date, Dueitt and Well middle schools are the only campuses that have sent parent communications. See attachment***

The District's responses are in blue.

If I can be of further assistance, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Regina Curry".

Regina Curry  
Associate Superintendent  
Public Relations and Technology

**SPRING INDEPENDENT SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 8, 2011**

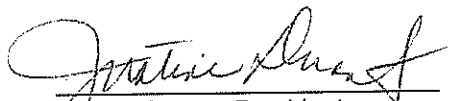
The Board of Trustees met in Regular Session on February 8, 2011 in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Blvd., Houston, TX, in accordance with Chapter 551 of the Government Code.

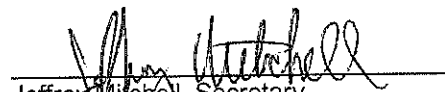
|  |   |
|--|---|
| <b>Members Present</b>   | President Justine Durant, Vice-President Jana Anders, Secretary Jeffrey Mitchell, Assistant Secretary Calvin Tang and Trustees Ron Crier, Mel Smith, and Dr. Deborah Jensen   |
| <b>Members Absent</b>  |   |
| <b>Others Present</b>  | Superintendent, Dr. Ralph H. Draper, Area 1 Superintendent Ruthie Foreman, Area 2 Superintendent, Ann Sandoval, Associate Superintendents Dr. Dalane Bouillion, Regina Curry and Renee Coleman; students, staff, community members, and reporters.  |
| <b>Call to Order</b>   | President Durant called the meeting order at 7:00 p.m.  |
| <b>Flag Pledges</b>  | Members of the Spring HS JROTC led the pledges to the U.S. and Texas flags. Commanding the Color Guard, and carrying the U.S. Flag was Cadet Lieutenant Sarah Thompson.<br>Carrying the Texas Flag was Cadet Lieutenant Commander Resfa Latigo.<br>The flag rifle guards were Petty Officer Third Class Dmitri Baldwin and Petty Officer Third Class Heavenlyn Paule.<br>Leading the pledge was Chief Petty Officer Lindsey Molinar.<br>The Spring High School Naval JROTC is under the command of Captain James Boyer, USN (Ret.)<br>The Principal of Spring High School is Mrs. Donna Ulrich  |
| <b>Invocation</b>  | Pastor Gerald Jones of Family Fellowship Community Church delivered the invocation.   |
| <b>District Vision Statement and Mission Statement</b>                               | Vice-President Jana Anders read the District's Vision and Mission Statements.   |
| <b>Board of Trustees<br/>A.i. January 11, 2011 Board of Trustees Meeting Minutes</b> | It was moved by Ron Crier and seconded by Jana Anders to approve the minutes from the January 11, 2011 Board of Trustees Meeting.<br><br>The motion carried unanimously.  |
| <b>Superintendent's Report</b>   | Superintendent, Dr. Ralph H. Draper reported on:<br>A. Legislative/Governmental Issues  |
| <b>Recognitions<br/>A. Points of Pride</b>   | Since January 1984, the Board has recognized students and staff for major accomplishments beyond the District. Scheduled to be recognized as "Points of Pride" is:<br><br><b>2010 Texas Association of School Business Officials (TASBO) Award of Merit for Purchasing Operations</b> Spring ISD has received the TASBO Award of Merit for Purchasing Operations provided to school districts and Education Service Centers statewide that are committed to following professional standards in the acquisition of goods and services. Phillip Ellison is the executive director for Supply Chain Services and Christine Porter is the Associate Superintendent of Finance. |

|   |   |
|---|---|
| <b>Public Relations, Tech &amp; PD</b><br><b>A.</b> Title I Parental Involvement Presentation<br><i>*PowerPoint</i>   | Associate Superintendent of Public Relations, Technology and the Police Department Regina Curry, Director of Community Relations Cindy Doyle, and Title I Parental Involvement Coordinator Darlene Bourgeois presented information regarding the District Title I Parental Involvement activities utilizing ARRA funds.   |
| <b>Public Relations, Tech &amp; PD</b><br><b>B.</b> Update on Spring ISD's 75th Anniversary Celebration<br><i>*PowerPoint</i>   | Associate Superintendent of Public Relations, Technology and the Police Department Regina Curry, Director of Community Relations Cindy Doyle, and Director of Communications Karen Garrison shared the plans and activities scheduled leading up to the SISD 75th Anniversary Family Day Celebration on April 30, 2011.   |
| <b>Public Participation</b>   | No members of the Public signed up to speak.  |
| <b>Curriculum &amp; Instructional Services</b><br><b>A.</b> Consideration and Possible Approval proposed 2011 Findings & Directions Document<br><i>*PowerPoint</i>  | <p>In an effort to continue our belief that "instruction drives construction" it was necessary to update the Findings &amp; Directions document to reflect needed changes. This document is used for various reasons, including but not limited to, Bond and Construction committees as well as by C&amp;I for planning purposes. Associate Superintendent of Curriculum &amp; Instructional Services Dr. Dalane E. Bouillion asked the Board of Trustees to Approve the 2011 Findings &amp; Directions Document.</p> <p>It was moved by Jeffrey Mitchell and seconded by Mel Smith to approve the 2011 Findings &amp; Directions Document.</p> <p>The motion carried unanimously.</p>  |
| <b>Curriculum &amp; Instructional Services</b><br><b>B.</b> Consideration and Possible Approval of the first-year implementation grant, of up to \$63,400.00, from the University of Texas Health Science Center at Houston, for the <i>It's Your Game... Keep it Real</i> program in Spring ISD middle schools | <p>Used to facilitate the implementation of the <i>It's Your Game... Keep it Real</i> program in Spring ISD middle schools. Disbursement of funds is contingent upon completion of the deliverables outlined. Associate Superintendent of Curriculum &amp; Instructional Services Dr. Dalane E. Bouillion and Executive Director for Instructional Programs and Accountability Allison E. Matney asked the Board of Trustees to Approve the first-year implementation grant, of up to \$63,400.00, from the University of Texas Health Science Center at Houston, for the <i>It's Your Game... Keep it Real</i> program in Spring ISD middle schools.</p> <p>It was moved by Mel Smith and seconded by Jeffrey Mitchell to approve first-year implementation grant from the University of Texas Health Science Center at Houston, for the <i>It's Your Game... Keep it Real</i> program.</p> <p>The motion carried unanimously.</p> |
| <b>Curriculum &amp; Instructional Services</b><br><b>C.</b> Region 4 Special Education Program Evaluation Presentation<br><i>*PowerPoint</i>  | Associate Superintendent of Curriculum & Instructional Services Dr. Dalane E. Bouillion, Executive Director of Special Education Dr. Brian Malechuk and Dr. Linda Hall and Fed Shazfer from Region 4 Education Service Center provided an executive summary of the special education program evaluation conducted in Spring ISD in fall 2010.   |
| <b>Curriculum &amp; Instructional Services</b><br><b>D.</b> Consideration and Possible Approval of Emergency First Reading Adoption of policy EIC (LOCAL) ACADEMIC ACHIEVEMENT : CLASS RANKING<br><i>*PowerPoint</i>  | <p>Expectations for the use of two grade point average scales must be considered, as students entering high school using both scales must be considered for graduation. Local decisions must govern the roles of these GPA scales in order to determine accurate class rank. Associate Superintendent of Curriculum &amp; Instructional Services Dr. Dalane E. Bouillion and Executive Director of Secondary Education Bob Thompson will present this item.</p> <p>It was moved by Mel Smith and seconded by Jana Anders to approve the Emergency First Reading Adoption of policy EIC (LOCAL) ACADEMIC ACHIEVEMENT : CLASS RANKING (to Rank all students with graduating class scale)</p> <p>The motion carried unanimously.</p>   |

|   |  |
|---|--|
| <p><b>Financial Services</b><br/> <b>A.</b> Check , in the amount of \$93,629.60, for Spring ISD's participation in the CenterPoint Energy Schools Conserving Resources Energy Efficiency (SCORE) program</p> | <p>Associate Superintendent of Financial Services Christine Porter presented this item. Spring ISD received a check in the amount of \$93,629.60 for Spring Independent School District's participation in the CenterPoint Energy Schools Conserving Resources Energy Efficiency (SCORE) program.</p>  |
| <p><b>Financial Services</b><br/> <b>B.</b> Discussion of Bids and Request for Proposals<br/> <b>i.</b> 11-013 Wireless Equipment</p>   | <p>Associate Superintendent of Financial Services Christine Porter asked the Board of Trustees approve RFP 11-013.</p> <p>It was moved by Mel Smith and seconded by Jana Anders to approve Bid 11-013 Wireless Equipment.</p> <p>The motion carried unanimously.</p>   |
| <p><b>Financial Services</b><br/> <b>B.</b> Discussion of Bids and Request for Proposals<br/> <b>i.</b> 11-014 Network Equipment</p>  | <p>Associate Superintendent of Financial Services Christine Porter asked the Board of Trustees approve RFP 11-014.</p> <p>It was moved Mel Smith and seconded by Jana Anders to approve Bid 11-014 Network Equipment.</p> <p>The motion carried unanimously.</p>   |
| <p><b>Financial Services</b><br/> <b>C.</b> Report on Delinquent Taxes</p>  | <p>Yolanda Humphrey of the Perdue, Brandon, Fielder, Collins &amp; Mott law firm reported on the collection of delinquent taxes for the District.</p>  |
| <p><b>Financial Services</b><br/> <b>D.</b> Consideration and Possible Approval of Resolution for the resale of properties currently owned by Spring ISD</p>  | <p>(Properties listed on - SPRING ISD PUBLIC RESALE EXHIBIT "A") Associate Superintendent of Financial Services Christine Porter and Executive Director of Finance Ann Westbrooks and Yolanda Humphrey of the Perdue, Brandon, Fielder, Collins &amp; Mott law firm asked the Board of Trustees to consider and approve the resolution for resale of properties currently owned by Spring Independent School District at public auction with the minimum sales price listed on Exhibit "A" presented, which were acquired through tax foreclosure proceedings.</p> <p>It was moved by Mel Smith and seconded by Calvin Tang to approve the Resolution for the resale of properties which are currently owned by Spring ISD, and listed on SPRING ISD PUBLIC RESALE EXHIBIT "A".</p> <p>The motion carried unanimously.</p> |
| <p><b>Financial Services</b><br/> <b>E.</b> Ratification of Taxpayer Refunds</p>  | <p>Associate Superintendent of Financial Services Christine Porter and Tax Assessor/Collector Marianne C. Smith asked the Board of Trustees to ratify Taxpayer Refunds.</p> <p>It was moved by Mel Smith and seconded by Ron Crier to approve Ratify Taxpayer Refunds.</p> <p>The motion carried unanimously.</p>  |

|  |   |
|--|---|
| <p><b>Financial Services</b><br/> <b>F.</b> Consideration and Possible Approval of the 2010-2011 Second Budget Review</p>            | <p>Associate Superintendent of Financial Services Christine Porter and Executive Director of Finance Ann Westbrook asked the Board of Trustees to Approve the 2010-2011 2<sup>nd</sup> Budget Review. In accordance with Board Policy CE (Local), this review reflected amendments to the adopted budget. Section § 44.006 of the Texas Education Code also mandates that public funds may not be expended in any manner other than as specified in the adopted budget, as properly amended.</p> <p>It was moved by Calvin Tang and seconded by Jana Anders to Approve the 2010-2011 2<sup>nd</sup> Budget Review.</p> <p>The motion carried unanimously.</p>               |
| <p><b>Financial Services</b><br/> <b>G.</b> Consideration and Possible Approval of the Monthly Financial Report for January 2011</p> | <p>Associate Superintendent of Financial Services Christine Porter and Executive Director of Finance Ann Westbrook asked the Board of Trustees to approve the January 2011 Monthly Financial Report..</p> <p>It was moved by Ron Crier and seconded by Mel Smith to Approve January 2011 Monthly Financial Report.</p> <p>The motion carried unanimously.</p>   |
| <p><b>Financial Services</b><br/> <b>H.</b> Consideration and Possible Approval of 2011-12 Enrollment Projections</p>                | <p>The enrollment projections are used for staffing and budgeting. In conjunction with Templeton Demographics, SISD prepared projections incorporating cohort and housing factors. Projections were based on the boundaries set for opening of Gloria Marshall Elementary School. Associate Superintendent of Financial Services Christine Porter and Executive Director of Student Services Dr. Julie Guillory asked the Board of Trustees to approve the 2011-2012 Enrollment Projections as presented.</p> <p>It was moved by Ron Crier and seconded by Mel Smith to Approve the 2011-12 Enrollment Projections as presented.</p> <p>The motion carried unanimously.</p> |
| <p><b>Adjourned</b></p>  | <p>There being no further business to come before the Board, it was moved by Ron Crier and seconded by Mel Smith to Adjourn the Meeting.</p> <p>The motion carried unanimously.</p> <p>The meeting adjourned at 9:24 p.m.</p>   |

  
 Justine Durant, President  
 February 8, 2011  
 Regular Board of Trustees Meeting

  
 Jeffrey Mitchell, Secretary  
 SPRING ISD BOARD OF TRUSTEES  
 HOUSTON, TEXAS

# Agenda

## Spring ISD SHAC Meeting

### Items

**DATE: March 6, 2012**

**TIME : 6:00pm-7:30pm**

**LOCATION: Houston Northwest Medical Center**

Members Present: Lori Carroll, Adriane Garcia, Crystal Goode, Dana Henson, Daniel Malone, Tonya Richardson, Christie Tang, Sherry Moore.

**1. UT Program Update:**

- Tonya Richardson

Tonya discussed "It's Your Game-Abstinence Plus program". The project is a 5 year grant from UT. The 2010-2011 school year was the planning year. The 2011-2012 is the first year of implementing lessons. Seventy five percent of 7<sup>th</sup> graders at the schools listed are receiving the 12 lessons this school year. Wells, Duiett, Twin Creeks, Bailey, Roberson (Claughton is the control school through 2013 & Bammel is not participating). The school years continuing until 2015 will be the remaining school years for implementation. Seventh graders will continue to receive the lessons in the last three years of implementation in addition to the seventy-five percent of 8<sup>th</sup> graders at the listed schools receiving the additional 12 lessons. Most schools are currently in the middle of implementing the lessons. Summer training dates for new and returning teachers are currently being scheduled. Student surveys were scheduled to be conducted during this school year but due to conflict with the company UT contracted, the surveys will not start until next year. Teacher feedback will be received by the end of the school year to assess what areas of the implementation need to be smoothed out.

**2. Pregnancy Assistance Center North-Update**

- Crystal Goode

We discussed the flyer that was approved to be used by the nurses/counselors for services the students at Spring ISD may be able to utilize. This flyer would not just be given to all students just those that were identified as needing assistance. Some of the controversial wording was removed from the flyer. A disclaimer was added to the flyer stating it is just being distributed as a community service and that SISD is not a sponsoring organization of the service.

**3. Obesity/Diabetes in our Schools**

- School nurse

Sherry Moore (school nurse) discussed what is done to screen for Acanthosis Nigricans. We discussed what the skin disorder is and its role in obesity. There was much discussion on the role of the school nurse and how busy they are with budget cuts. The nurse aides have been taken away and putting more work on the nurse. It is difficult for the nurse to do education under these circumstances. We were told the parents were not allowed to help with medical forms as there were HIPAA issues. We wanted to know if volunteer parents took some type of HIPAA training would they be able to assist with this task to free up the nurse. We will invite Jeannie Parker the nursing supervisor to our next meeting to discuss.

We also discussed obesity in the schools and the need to educate the parents on sending "healthy" snacks with their children. We wanted to know if a flyer was sent home about this. We also wanted to know statistics of obese children in SISD and would like to have the nursing director discuss this with us at the next meeting.

**4. Upcoming Meetings-Cali Conference Rooms 6-7:30 p.m.**

- May 8, 2012



# Agenda

## Spring ISD SHAC Meeting

### Items

**DATE: October 15, 2012**

**TIME : 6:00pm-7:00pm**

**LOCATION: Houston Northwest Medical Center**

Attendees: Bruce Bell, Faunda Campbell, MD, Lori Carroll, Adriane Garcia, MD, Maria Garza, Crystal Goode, Tamara Herschmann, Reeshemah Holmes, Chrisine Hurley, Daniel Malone, Darryl Simon, Chelsea Wickson

1. **It's Your Game Update**

- Tonya Richardson

Meeting started at 6:05 p.m. Tonya was unable to attend but gave an update via email. All schools (DMS, TCMS, WMS, RBMS, RMS) are now trained to implement the 8<sup>th</sup> grade lessons. All schools will have 8<sup>th</sup> grade lessons taught by Christmas break and 7<sup>th</sup> grade lessons will begin after break. Bammel chose not to be in the grant due to having other priorities with being an academically unacceptable campus when the grant started two years ago. Claughton and Wells are the test schools. Claughton is the control school and has not received any of the lessons. They will be surveyed this year to compare results with a school that has implemented the lessons. Claughton will be able to start implementing lessons next year. Wells is the test school and will be the one school implementing to be surveyed for the results to be compared to control schools.

2. **Emergency Preparedness Plan**

- Darryl Simon

Darryl Simon is the director of risk management at Spring ISD. He was asked to present the districts emergency preparedness plan. He stated every campus has a safety officer who is in charge of overseeing the plan. The presentation he gave is attached to the minutes.

3. **CATCH Program**

- October 30<sup>th</sup>-Catch Representative Meeting at Burchett Elementary  
-will give update at next SHAC meeting, Dr. Garcia and Dr. Campbell would like to attend to discuss how important they feel this program is to the children in Spring ISD.

4. **New Agenda Items**

Discussed how we can get more parents involved on the committee. Bruce is going to send an email to principals and PTO's to see if they can get some parents to be involved. Meeting was adjourned at 7:10 p.m.

5. **2012-2013 SHAC Meeting Dates**

Next Meeting November 12<sup>th</sup> at 6:00 p.m.

## Memorandum of Understanding

Date: 5-17-10

Application Title: **Replication of Evidence-based Programs to Prevent Teen Pregnancy in Harris County, TX and Surrounding Area**

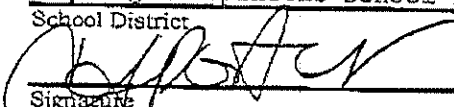
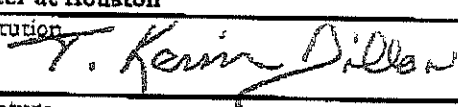
Proposed project period: **9/30/2010 – 9/29/2015**

Investigators: **Susan Tortolero, PhD and Melissa Peskin, PhD**

The parties named below agree to enter into this Memorandum of Understanding to implement It's Your Game...Keep It Real with middle school students and/or Reducing the Risk with high school students. Specifically, each party understands that their responsibility and commitment will involve:

- Collaborating with The University of Texas Health Science Center at Houston's Prevention Research Center (UTPRC) during planning phase to ensure school, parent and community support;
- Identifying appropriate school district level staff and school site educators to coordinate and deliver the program(s) in the middle and/or high schools;
- Allocating appropriate resources and time to ensure staff training and program implementation for school site educators;
- Agreeing to have appropriate school site educators from the middle and/or high schools receive formal training from UTPRC;
- Implementing the It's Your Game and/or Reducing the Risk program (s) in the middle and/or high schools with strict observance of the programs' principles;
- Receiving technical assistance from UTPRC;
- Allowing an independent evaluator to conduct an evaluation of the program activities to assess student knowledge, attitudes, and behaviors.

Should any differences occur between the parties, these differences will be reviewed by a multi-site advisory group, comprising representatives from all participating sites until a mutually agreeable resolution is reached.

|  |  |
|--|--|
| <p><u>Spring Independent School District</u><br/>School District</p> <p><br/>Signature</p> <p><u>Christine A. Porter</u><br/>Typed Name</p> <p><u>Associate Superintendent</u><br/><del>Financial Services Division</del><br/>Title</p> <p><u>281-891-6075</u><br/>Phone Number</p> <p><u>christip@springisd.org</u><br/>E-mail Address</p> <p><u>May 17, 2010</u><br/>Date</p> | <p><u>The University of Texas Health Science Center at Houston</u><br/>Institution</p> <p><br/>Signature</p> <p><u>T, Kevin Dillon</u><br/>Typed Name</p> <p><u>EVP, Chief Operating and Financial Officer</u><br/>Title</p> <p><u>713-500-3535</u><br/>Phone Number</p> <p><u></u><br/>E-mail Address</p> <p><u></u><br/>Date</p> |
|--|--|

January 10, 2011

Spring ISD  
16717 Ella Blvd,  
Houston, TX 77090

Dear Ms. Richardson:

We are pleased to inform you that the University of Texas Health Science Center at Houston (UTHSC) would like to offer to the Spring ISD with a subcontract of up to \$63,400 for the first grant year (September 2010 – August 2011).

This subcontract is intended to facilitate the implementation of the *It's Your Game...Keep it Real* program in Spring ISD middle schools. Disbursement of funds is contingent upon completion of the deliverables outlined below and submission of an approved budget and the District Completion Form.

#### Description of Work and Products

The following outlines the program deliverables and funds contingent upon completion of the deliverables.

##### **District Level Incentives**

Districts partners will receive \$20,000 based upon the following:

- School Board Approval for implementation of IYG
- Receipt of executed subcontract
- Identification of district level executive leadership to provide IYG Replication Project oversight
- Identification of designated school district staff person who will act as District Coordinator (with requisite time allocated to this function)

School districts will also receive \$1,200 for each participating school. School participation includes the development and approval of a School Implementation Work Plan.

The School Implementation Work Plan includes:

- Identification of classes for IYG curriculum delivery
- Identification of projected number of students exposed per class

- Identification of school staff who will complete IYG training and have agreed to deliver IYG curriculum
- Agreement to periodic observations and monitoring by IYG Replication Project Staff
- If selected into the evaluation cohort, participate in evaluation related activities

**School Level Incentives**

Each participating school will receive \$5,000 based upon the following:

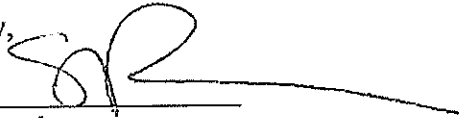
- Completion of staff training and receipt of IYG certification
- Implementation schedule for IYG program delivery in Fall 2011- Spring 2012
- Participation in fidelity and process monitoring

**Payment Provisions**


Based on the approved budget, UTHSC agrees to pay the Spring ISD up to \$63,400 for this work. Payments will be disbursed upon receipt and approval of the completed program deliverables. Our understanding is that these funds will be spent according to the attached budget. Any changes in this approved budget that exceed 10% of any line item, as well as any changes in key personnel, must be approved in advance by UTHSC.

I hope you find the terms of this grant acceptable. Please indicate this by signing below and returning the complete Letter of Agreement to Donna Lormand via email ([Donna.K.Lormand@uth.tmc.edu](mailto:Donna.K.Lormand@uth.tmc.edu)) or fax (713-500-9602).

Sincerely,



Susan Tortolero  
Allan King Professor in Public Health  
Director, University of Texas Prevention Research Center

  
(Name of Authorized District Representative)

1/20/11  
Date

## Research Subaward Agreement Amendment No. 1

| Prime Recipient  | Subrecipient   |
|--|--|
| Institution/Organization ("Prime Recipient")<br><br>Name: The University of Texas Health Science Center<br>at Houston<br>Address: Office of Sponsored Projects<br>7000 Fannin, UCT 1006<br>Houston, TX 77030<br>PI: Susan Tortolero, Ph. D | Institution/Organization ("Subrecipient")<br><br>Name: Spring Independent School District<br>Address: 16717 Ella Blvd., Houston, Texas 77090<br>PI: Tonya Richardson |
| Prime Award No.<br>5TP1AH000072-02   | Subaward No.<br><br>00080921   |
| Effective Date of Amendment<br><br>September 1, 2011   | Amendment No.<br><br>1   |

### Amendment(s) to Original Terms and Conditions

The purpose of this Amendment is to provide for an additional funding period and add additional funding.

**The Subaward Agreement is amended as follows:**

**Subaward Period of Performance:**

Performance of this Subaward is for the new budget period of 9/1/2011 through 8/31/2012, unless extended by written amendment to the Subaward.

**Amount Funded this Action:**

Funds in the amount of \$57,200.00 are provided for the performance of this work during the new funding period identified above.

All other terms and conditions not mentioned herein remain in full force and effect. Carry forward from previous funding period is not authorized.

By an Authorized Official of Prime Recipient:

\_\_\_\_\_ Date  
 Name: Karen Niemeier  
 Title: Assistant Director, Contracts  
 Office of Sponsored Projects

By an Authorized Official of Subrecipient:

\_\_\_\_\_ Date  
 Name:  
 Title:

## Research Subaward Agreement Amendment No. 2

| Prime Recipient   | Subrecipient   |
|---|--|
| Institution/Organization ("Prime Recipient")<br><br>Name: The University of Texas Health Science Center at Houston<br>Address: Office of Sponsored Projects<br>7000 Fannin, UCT 1006<br>Houston, TX 77030<br>PI: Susan Tortolero, Ph. D | Institution/Organization ("Subrecipient")<br><br>Name: Spring Independent School District<br>Address: 16717 Ella Blvd., Houston, Texas 77090<br>PI: Tonya Richardson |
| Prime Award No.<br>5TP1AH000072-02  | Subaward No.<br><br>00080921   |
| Effective Date of Amendment<br><br>September 1, 2011  | Amendment No.<br><br>2   |

### Amendment(s) to Original Terms and Conditions

The purpose of this Amendment is to provide for carryover funds from the previous award period.

**The Subaward Agreement is amended as follows:**

**Amount Funded this Action:**

The SUBRECIPIENT is authorized to carry forward unexpended funds from the previous year, bringing the total maximum available funds for the subcontract period 9/1/2011 through 8/31/2012 to \$77,801.00. An annual final billing will be required for reporting purposes.

All other terms and conditions not mentioned herein remain in full force and effect.

By an Authorized Official of Prime Recipient:

\_\_\_\_\_  
 Name: Karen Niemeier  
 Title: Assistant Director, Contracts  
 Office of Sponsored Projects

\_\_\_\_\_  
 Date

By an Authorized Official of Subrecipient:

\_\_\_\_\_  
 Name:  
 Title:

\_\_\_\_\_  
 Date

## Research Subaward Agreement Amendment No. 3

| Prime Recipient   | Subrecipient   |
|---|--|
| Institution/Organization ("Prime Recipient")<br><br>Name: The University of Texas Health Science Center at Houston<br>Address: Office of Sponsored Projects<br>7000 Fannin, UCT 1006<br>Houston, TX 77030<br>PI: Susan Tortolero, Ph. D | Institution/Organization ("Subrecipient")<br><br>Name: Spring Independent School District<br>Address: 16717 Ella Blvd., Houston, Texas 77090<br>PI: Tonya Richardson |
| Prime Award No.<br>5TP1AH000072-02  | Subaward No.<br><br>00080921   |
| Effective Date of Amendment<br><br>September 1, 2011  | Amendment No.<br><br>3   |

### Amendment(s) to Original Terms and Conditions

The purpose of this Amendment is to add additional funding.

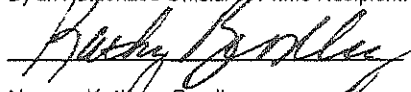
**The Subaward Agreement is amended as follows:**

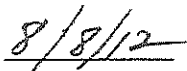
**Amount Funded this Action:**

Additional funds in the amount of \$20,000.00, for the purchase of computers and software, are provided for the performance of the work identified in this Subaward Agreement. The total actual cost to PRIME RECIPIENT for the period of performance 9/1/2011 through 8/31/2012 cannot exceed \$97,801.00.

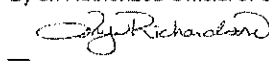
All other terms and conditions not mentioned herein remain in full force and effect.

By an Authorized Official of Prime Recipient:

  
 Name: Kathryn Bradley  
 Title: Assistant Director, Contracts  
 Office of Sponsored Projects

  
 Date

By an Authorized Official of Subrecipient:

  
 Name: Tonya Richardson  
 Title: IYG Grant Coordinator, Elementary Teacher

August 8, 2012  
 Date

## Research Subaward Agreement Amendment No. 4

| Prime Recipient   | Subrecipient   |
|---|--|
| Institution/Organization ("Prime Recipient")<br><br>Name: The University of Texas Health Science Center at Houston<br>Address: Office of Sponsored Projects<br>7000 Fannin, UCT 1006<br>Houston, TX 77030<br>PI: Susan Tortolero, Ph. D | Institution/Organization ("Subrecipient")<br><br>Name: Spring Independent School District<br>Address: 16717 Ella Blvd., Houston, Texas 77090<br>PI: Tonya Richardson |
| Prime Award No.<br>5 TP1AH000072-03-00  | Subaward No.<br>00080921   |
| Effective Date of Amendment<br>September 1, 2012  | Amendment No.<br>4   |

### Amendment(s) to Original Terms and Conditions

The purpose of this Amendment is to provide for an additional funding period, add additional funding, and to add a new addendum to Attachment 2 of the Subaward Agreement.

**The Subaward Agreement is amended as follows:**

**Subaward Period of Performance:**

Performance of this Subaward is for the new budget period of 9/1/2012 through 8/31/2013, unless extended by written amendment to the Subaward.

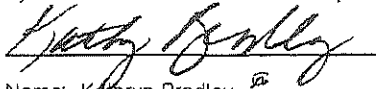

**Amount Funded this Action:**

Funds in the amount of \$57,200.00 are provided for the performance of this work during the new funding period identified above.


**Attachment 2:** Adds new terms and conditions.

All other terms and conditions not mentioned herein remain in full force and effect. Carry forward from previous funding period is not authorized.

By an Authorized Official of Prime Recipient:


9/25/12  
 Name: Kathryn Bradley  Date  
 Title: Assistant Director, Contracts  
 Office of Sponsored Projects

By an Authorized Official of Subrecipient:


9/21/12  
 Name: Tonya Richardson Date  
 Title: IYG Coordinator, Elementary Teacher



Appendix A  
Budget for the funding period of  
September 1, 2012 through August 31, 2013

| <b>Expense Category</b>  | <b>Amount Authorized</b> |
|--------------------------|--------------------------|
| Personnel Costs          | \$51,800.00              |
| Consultant               | \$0.00                   |
| Equipment                | \$0.00                   |
| Travel                   | \$0.00                   |
| Supplies                 | \$1,170.00               |
| Other Direct Costs       | \$4,230.00               |
| <b>Total Direct Cost</b> | <b>\$57,200.00</b>       |
| F&A Costs                | \$0.00                   |
| <b>TOTAL COST</b>        | <b>\$57,200.00</b>       |

Attachment 2

Attachment 2 (Addendum)  
Research Subaward Agreement  
Prime Award Terms and Conditions  
PHS Funded Projects

**PHS Regulations on Financial Conflict of Interest (42 CFR Part 50 Subpart F)**

- a) 42 CFR Part 50. 604 requires that institutions conducting PHS-funded research “*Maintain an up-to-date, written, enforced policy on financial conflicts of interest.*” Further, “*If the Institution carries out the PHS-funded research through a subrecipient (e.g., subcontractors or consortium members), the Institution (awardee Institution) must take reasonable steps to ensure that any subrecipient Investigator complies with this subpart by incorporating as part of a written agreement with the subrecipient terms that establish whether the financial conflicts of interest policy of the awardee Institution or that of the subrecipient will apply to the subrecipient’s Investigators.*”
- b) **Subrecipient must designate herein whether the financial conflicts of interest policy of \_\_\_\_\_ Prime Recipient Institution, or XX Subrecipient Institution (check one) will apply, and, by execution of this Subaward Agreement, Subrecipient Institution certifies that its financial conflict of interest policy complies with 42 CFR Part 50.**
- c) Subrecipient shall report any financial conflict of interest to Prime Recipient’s Administrative Representative, as designated on Attachment 3A. Any financial conflicts of interest identified shall subsequently be reported to PHS. **Such report shall be made before expenditure of funds authorized in this Subrecipient Agreement and within 45 days of any subsequently identified financial conflict of interest.**

Research Subaward Agreement

October 2010 FDP

Institution/Organization ("Prime Recipient")

Institution/Organization ("Subrecipient")

(Name:) The University of Texas Health Science Center at Houston  
(Name:) Spring Independent School District  
(Prime Award No.: ) 6TPIAH000072-01-01  
(Subaward No.: ) 0008092I  
(CFDA #:) 93.235  
(Awarding Agency: ) Department of Health & Human Services  
(Amount Funded This Action:) \$63,400.00  
(Est. Total (if incrementally funded))  
(TextField3) PI: Dr. Susan Tortolero  
(TextField4) PI: Tonya Richardson  
Subaward Period of Performance:

Estimated Project Period (if incrementally funded):

(Budget Period: From:) Sep 1, 2010

(To:) Aug 31, 2011

(From:)

(To:)

(Project Title:) Teenage Pregnancy Prevention: Replication of Evidence Based Programs

ARRA Funds (Attachment 4A)

(ARRA Funds (Attachment 4A)) Unchecked  
FFATA (Attachment 3B)

(FFATA (Attachment 3B)) Checked  
Reporting Requirements (Check here if applicable:

(Reporting Requirements (Check here if applicable: ) Checked  
See Attachment 4)

Terms & Conditions

1) Prime Recipient hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The statement of work and budget for this

(PropDate)  
subaward are (check one):

(subaward are (check one): ) Unchecked  
As specified in Subrecipient's proposal dated

; or

(; or ) Checked  
as shown in Attachment 5. In

Reaearch Subaward Agreement.txt

its performance of the subaward work, Subrecipient shall be an independent entity and not an employee or agent of Prime Recipient.

2) Prime Recipient shall reimburse Subrecipient not more often than monthly for allowable costs. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), subaward number, and certification as to truth and accuracy of invoice. Invoices that do not reference Prime Recipient's Subaward Number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's

(Contact as shown in Attachments 3A & 3B.) Financial

3) A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to Prime Recipient's Contact, as shown in Attachments 3A and 3B, NOT LATER THAN sixty (60) days after subaward end date. The final statement of costs shall constitute Subrecipient's final financial report.

(FinalInvoiceContact) Financial

4) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.

6) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this subaward agreement, and any changes requiring prior approval, should be directed to the appropriate party's Contact, as shown in Attachments 3A & 3B. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official as shown in Attachments 3A & 3B.

(NegotiateContact) Administrative

7) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or director's, to the extent allowed by law.

(TerminateContact) Authorized Official

8) Either party may terminate this subaward with thirty days written notice to the appropriate party's Contact as shown in Attachments 3A & 3B. Prime Recipient shall pay Subrecipient for termination costs as allowable under OMB Circular A-21 or A-122 or 45 CFR Part 74 Appendix E, "Principles for Determining Costs Applicable to Research and Development under Grants and Contracts with Hospitals" as applicable.

9) No-cost extensions require the approval of the Prime Recipient. Any requests for a no-cost extension should be addressed to and received by the Contact, as shown in Attachments 3A & 3B, not less than thirty (30) days prior to the desired effective date of the requested change.

(NCEContact) Authorized Official

10) The Subaward is subject to the terms and conditions of the Prime Award and other special terms and conditions, as identified in Attachment 2.

11) By signing below Subrecipient makes the certifications and assurances shown in Attachments 1 and 2. Subrecipient also assures that it will comply with applicable statutory and regulatory requirements specified in the Research Terms & Conditions Appendix C found at <http://www.nsf.gov/bfa/dias/policy/rtc/appc.pdf>.

Reaearch Subaward Agreement.txt

Date

5) Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator, as shown in Attachments 3A and 3B. Technical reports are required as shown above, "Reporting Requirements".

By an Authorized Official of Prime Recipient

By an Authorized Official of Subrecipient

Date

Attachment 1  
Research Subaward Agreement  
Certifications and Assurances

By signing the Subaward Agreement, the authorized official of Subrecipient certifies, to the best of his/her knowledge and belief that:

Certification Regarding Lobbying

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying", to the Prime Recipient.

3) The Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.

Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Debarment, Suspension, and Other Responsibility Matters

Subrecipient certifies by signing this Subaward Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

OMB Circular A-133 Assurance

Subrecipient assures Prime Recipient that it complies with A-133 and that it will notify Prime Recipient of completion of required audits and of any adverse findings which impact this subaward.

Research Subaward Agreement.txt

Attachment 3A  
Research Subaward Agreement

(Subaward Number: ) 0008092I  
Prime Recipient Contacts

Institution/Organization ("Prime Recipient")

(Name: ) The University of Texas Health Science Center at Houston  
(Address:) Office of Sponsored Projects  
(PrimeAddress2) 7000 Fannin, UCT 1006  
(City: ) Houston  
(State: ) Texas  
(ZipCode:) 77030  
Administrative Contact

(Name: ) Debra K. Campbell, MPA, CRA, Contracts Director, Office of Sponsored  
Projects  
(Address:) The University of Texas Health Science Center at Houston  
(PrimeAdConAdd2) Office of Sponsored Projects  
(PrimeAdConAdd3) 7000 Fannin, UCT 1006  
(State: ) Texas  
(City: ) Houston  
(ZipCode:) 77030  
(Telephone: ) 713-500-3999  
(Fax: ) 713-500-0355  
(Email: ) osp@uth.tmc.edu  
Principal Investigator

(Name: ) Dr. Susan Tortolero  
(Address:) The University of Texas Health Science Center at Houston  
(PrimePIAdd2) The University of Texas School of Public Health  
(PrimePIAdd3) 7000 Fannin, UCT 2080  
(City: ) Houston  
(State: ) Texas  
(ZipCode:) 77030  
(Telephone: ) 713-500-9634  
(Fax: ) 713-500-0355  
(Email: ) Susan.Tortolero@uth.tmc.edu  
Financial Contact

(Name: ) PAF Team  
(Address:) The University of Texas Health Science Center at Houston  
(PrimeFinConAdd2) P.O. Box 20036  
(PrimeFinConAdd3)  
(State: ) Texas  
(ZipCode:) 77225-0036  
(City: ) Houston  
(Telephone: ) 713-500-4940  
(Fax: ) 713-500-4939  
(Email: ) paf@uth.tmc.edu  
Authorized Official

(Name: ) Debra K. Campbell, MPA, CRA, Contracts Director, Office of Sponsored  
Projects

Reearch Subaward Agreement.txt

(Address:) The University of Texas Health Science Center at Houston  
(PrimeAOAdd2) Office of Sponsored Projects  
(PrimeAOAdd3) 7000 Fannin, UCT 1006  
(City: ) Houston  
(State: ) Texas  
(ZipCode:) 77030  
(Telephone: ) 713-500-3999  
(Fax: ) 713-500-0355  
(Email: ) osp@uth.tmc.edu  
FDP version 20101012



# DUEITT MIDDLE SCHOOL

1 EAGLE CROSSING, SPRING, TX 77373  
281-891-7800

PAUL LEBLANC  
PRINCIPAL

Dear Parents/Guardians:

Spring ISD is an abstinence-plus school district and will be teaching the abstinence-plus curriculum, "It's Your Game. Keep It Real" (IYG) again this school year. The curriculum was written by the University of Texas Health Science Center and was adopted by our district School Health Advisory Committee in 2010-2011. There will be 12 lessons taught to 7<sup>th</sup> graders and 12 lessons taught to 8<sup>th</sup> graders.

There are both classroom lessons and computer lessons. These lessons are designed to give students information on puberty, life skills and healthy decision making. During the class, students will learn and practice ways to resist pressure to drink alcohol, use drugs and have sex. Students will also learn about healthy relationships and personal limits. The lessons emphasize that choosing not to have sex is the safest choice. The unit also covers ways for teens to protect themselves and reduce their risk of getting pregnant or an STD.

There will be a parent meeting on Tuesday, November 13 from 6:30-7:30 in the school cafeteria to answer any questions you may have about the program. A representative from the IYG group will be present to conduct the meeting and answer questions.

**If you do not want your daughter/son to participate in the lessons, please sign the form below, and return it to your child's teacher as soon as possible so that we can arrange an alternative learning activity for your child. If we do not hear from you by Friday, November 16, 2012, we will assume that you approve of your child's participation in the unit.**

Sincerely,

Paul LeBlanc  
Principal

---

Please excuse my daughter/son, \_\_\_\_\_, from the health unit mentioned above. (Student's Name)

I understand that she/he will participate in another appropriate learning activity during the unit.

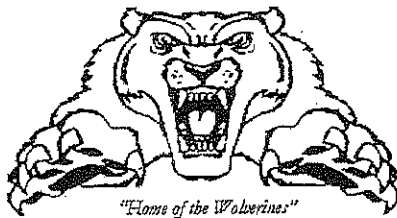
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of parent/guardian)

**NOTE: YOU ONLY NEED TO RETURN THIS FORM IF YOU DO NOT WANT YOUR CHILD TO PARTICIPATE IN THE LESSONS.**

Spring Independent School District is an equal opportunity employer. The Board of Trustees and its agents, officers and staff members shall not discriminate on the basis of gender, race, disabling condition, age, color, religion, national origin, military status, or any other legally protected status in making decisions regarding staff members or students.





# WELLS MIDDLE SCHOOL

www.wellsmiddle school.org

4033 Gladeridge • Houston, Texas 77068 • Tel. 281.891.7750 • Fax 281.891.7751

Lenny Hardoin, Ph. D., Principal • Ben Bostick, 8<sup>th</sup> Grade Principal • Elaine Sam, 7<sup>th</sup> Grade Principal • Carlos Lewis, Jr., 6<sup>th</sup> Grade Principal

Dear Parents/Guardians:

Spring ISD is an abstinence-plus school district and will be teaching the abstinence- plus curriculum, "It's Your Game, Keep It Real" again this school year. The curriculum was written by the University of Texas Health Science Center and was adopted by our district School Health Advisory Committee in 2010-2011. There will be 12 lessons taught to 7<sup>th</sup> graders and 12 lessons taught to 8<sup>th</sup> graders.

There are both classroom lessons and computer lessons. These lessons are designed to give students information on puberty, life skills and healthy decision making. During the class, students will learn and practice ways to resist pressure to drink alcohol, use drugs and have sex. Students will also learn about healthy relationships and personal limits. The lessons emphasize that choosing not to have sex is the safest choice. The unit also covers ways for teens to protect themselves and reduce their risk of getting pregnant or an STD. .

If you do not want your daughter/son to participate in the lessons, please sign the form below, and return it to your child's teacher as soon as possible so that we can arrange an alternative learning activity for your child. If we do not hear from you by: Monday, September 24, 2012, we will assume that you approve of your child's participation in the unit.

Sincerely,  
Lenny Hardoin, Ph.D, Principal  
281-891-7750

---

Please excuse my daughter/son, \_\_\_\_\_, from the health unit mentioned above.

I understand that she/he will participate in another appropriate learning activity during the unit.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of parent/guardian)

**NOTE: YOU ONLY NEED TO RETURN THIS FORM IF YOU DO NOT WANT YOUR CHILD TO PARTICIPATE IN THE LESSONS.**

**SAMPLE PASSIVE CONSENT FORM**  
**Place your School Name/Letter Head Here**

Dear Parents/Guardians:

Spring ISD is an abstinence-plus school district and will be teaching the abstinence- plus curriculum, "It's Your Game. Keep It Real" again this school year. The curriculum was written by the University of Texas Health Science Center and was adopted by our district School Health Advisory Committee in 2010-2011. There will be 12 lessons taught to 7<sup>th</sup> graders and 12 lessons taught to 8<sup>th</sup> graders.

There are both classroom lessons and computer lessons. These lessons are designed to give students information on puberty, life skills and healthy decision making. During the class, students will learn and practice ways to resist pressure to drink alcohol, use drugs and have sex. Students will also learn about healthy relationships and personal limits. The lessons emphasize that choosing not to have sex is the safest choice. The unit also covers ways for teens to protect themselves and reduce their risk of getting pregnant or an STD.

Please contact [Teacher's name and contact info goes here] to arrange a preview time and answer any questions you may have about the program.

If you **do not** want your daughter/son to participate in the lessons, please sign the form below, and return it to your child's teacher as soon as possible so that we can arrange an alternative learning activity for your child. If we do not hear from you by: \_\_\_\_\_, we will assume that you approve of your child's participation in the unit.

Sincerely,

[Principal's contact info goes here]

---

Please excuse my daughter/son, \_\_\_\_\_, from the health unit mentioned above.

I understand that she/he will participate in another appropriate learning activity during the unit.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of parent/guardian)

**NOTE: YOU ONLY NEED TO RETURN THIS FORM IF YOU DO NOT WANT YOUR CHILD TO PARTICIPATE IN THE LESSONS.**

Language Deliveries  
**English**



625



514

### **It's Your Game**

Hello This message is for parents of 7th & 8th grade Dueitt students, Please note that a parent information meeting will be held Tuesday November 13th from 6:30 - 7:30 PM in the cafeteria at Dueitt regarding the Abstinence-Plus curriculum that will be taught to 7th & 8th grade students. The "It's Your Game, Keep it Real." Curriculum is created by the Univeristy of Texas Health Science Center and teaches studngs the importance of making good choices and not getting involved in drinking, drugs, and sex. A representative from the UT Health Science center will be available to answer questions and provide info regarding the program.



Listen to .wav

Close